

**INVITATION TO BID**

**GREELEY PARK BOAT RAMP  
IFB0651-091919**

**NOTICE IS HEREBY GIVEN** that sealed bid proposals are sought and requested for performance of a contract as follows:

This project involves the reconstruction of an existing boat ramp on the Merrimack River, and construction of a gravel parking lot, ADA accessible pre-loading platform, three bio retention ponds, stone lined swales and two small precast concrete gravity block retaining walls. An existing gravel access road will be converted to a footpath with a 3-ft width being converted from gravel to grass. Work also includes construction of a direct gravel access road to the site, designed and constructed by the City but included as part of this project.

Completion time for the project shall be as follows:

June 19, 2020

for substantial completion

July 17, 2020

for final completion

Contract Documents may be examined or obtained, on or after **August 21, 2019** at the office of **Stantec Consulting Services Inc. 5 Dartmouth Drive, Suite 200, Auburn, New Hampshire 03032.** Electronic documents may be obtained by contacting Kevin Gagne at [Kevin.Gagne@Stantec.com](mailto:Kevin.Gagne@Stantec.com). Documents may be examined, but not obtained, at Associated General Contractors, 48 Grandview Road Bow, NH 03304 or at Construction Summary of NH, Inc. 734 Chestnut Street, Manchester, NH 03104. To obtain Contract Documents, a \$100 non- refundable fee is required. To have the plans mailed, an additional \$50 non-refundable fee is required. **Cash will not be accepted.**

The City is now accepting submittals electronically via Bid Express. Please review the attachments, ***Bid Express Vendor Guide*** and ***Vendor Set-up Guide*** for more information. If a BIDDER chooses to submit a paper copy, they must submit **in triplicate (one (1) original and two (2) copies)** in sealed envelope(s) or package(s) clearly marked **"IFB0651-091919 Greeley Park Boat Ramp"**. Bids must be submitted in the format provided and address the item(s) specified in the bid package. Regardless of the method of submission, bids must be received no later than **3:00 pm on Thursday, September 19, 2019** at Central Purchasing, 229 Main Street, Room 11- basement floor, Nashua, NH, 03061.

Postmarks or other timestamps will not be accepted in lieu of actual delivery. The BIDDER can use whatever delivery mechanism it chooses as long as it remains clear that the BIDDER is responsible for submissions prior to the date and time. Further details are available on the City's web site, [www.nashuanh.gov](http://www.nashuanh.gov), under Services; Bid Opportunities; Current Bids and on the Bid Express website; (Refer to Document **IFB0651-091919**). Bids will be opened in public on the due date and time. Results of the bid opening will be posted on the City's web site, [www.nashuanh.gov](http://www.nashuanh.gov), under Services; Bid Opportunities; Bid Results and on the Bid Express website; (Refer to Document **IFB0651-091919**) within twenty-four (24) hours of the opening.

Greeley Park Boat Ramp

## A-1.2

Delivery of the Bids shall be at the BIDDER's expense. The time of receipt shall be considered when a Bid has been officially documented by the Department, in accordance with its established policies, as having been received at the location designated above. The City of Nashua accepts no responsibility for mislabeled mail. Any and all damage that may occur due to shipping shall be the Vendor's responsibility.

The City of Nashua assumes no liability for the payment of costs and expenses incurred by any BIDDER in responding to this invitation for bids. All bids become the sole property of the City of Nashua. This invitation for bids is not a contract and alone shall not be interpreted as such but rather serves as an instrument through which bids are solicited.

No bid will be considered unless accompanied by a bid security in the form of a Bid Bond, in an amount not less than five percent (5%) of the Bid.

The successful BIDDER will be required to post a 100% PERFORMANCE BOND and a 100% PAYMENT BOND in an amount equal to the Contract Award.

All bids are binding for ninety (90) days following the deadline for bids, or until the effective date of any resulting contract, whichever is later.

To be eligible for an award, a BIDDER must be deemed "responsible". A responsible BIDDER has the ability, capacity and skill to provide the goods or services required; 2) can provide the goods or services within the time frame specified; 3) has a satisfactory record of integrity, reputation, judgment and experience; 4) has sufficient financial resources to provide the goods or services; 5) has an ability to provide future maintenance and support as required; and 6) has developed a positive track record with the City of Nashua to the extent the BIDDER has previously provided goods or services.

The City of Nashua also reserves the right to negotiate any change or amendment in any bid without soliciting further bids if the action is necessary for the best interest of the City of Nashua

The City of Nashua may reject any or all of the bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim or cause of action by any unsuccessful participant against the City of Nashua. The City of Nashua may waive any informalities or minor defects or reject any and all BIDS.

**The contract that the City will be executing with the successful BIDDER is provided.**



### A-1.3

Project timeline is as follows:

Description	Date	Time
<b>NON-MANDATORY</b> Pre-Bid Conference	Tuesday, September 03, 2019 Division of Public Works, 9 Riverside Street Nashua, NH 03062	10:00AM
Deadline for BIDDERS questions to be submitted in writing	Wednesday, September 11, 2019	NOON
Answers/clarifications to submitted questions posted on City of Nashua website	Monday, September 16, 2019	NOON
Bid submittal due date	Thursday, September 19, 2019	3:00PM

There will be a NON-MANDATORY pre-bid meeting held at the Division of Public Works, 9 Riverside Street, Nashua, NH 03062 on Tuesday, September 3, 2019 at 10AM. All bidders are required to attend. Bidders who do not attend the meeting will not be allowed to submit a bid.

BIDDERS are encouraged to submit questions via email; however, the City of Nashua assumes no liability for assuring accurate/complete email transmission/receipt and is not responsible to acknowledge receipt. Inquiries must be submitted in writing, citing the IFB title, IFB number, Page, Section, and received no later than **Wednesday, September 11, 2019 at NOON** to:

Kevin Gagne

Stantec

Email: [Kevin.Gagne@Stantec.com](mailto:Kevin.Gagne@Stantec.com)

The City of Nashua will consider all timely-received questions and requests for change and, if reasonable and appropriate, will issue an addendum to clarify or modify this IFB. Answers to vendor submitted questions and other addenda will be posted under document **IFB0651-091919** on the City of Nashua website; [www.nashuanh.gov](http://www.nashuanh.gov), under Services; Bid Opportunities; Current Bids; (Refer to Document **IFB0651-091919**) no later **Monday, September 16, 2019 at NOON**.

**CONTRACTOR shall commence work as soon as possible after execution of the Contract, City of Nashua issued Purchase Order, and issuance of "Notice to Proceed".**

A-1.4

The successful BIDDER must maintain the following lines of coverage and policy limits for the duration of the contract. Any subcontractors used by the CONTRACTOR are subject to the same coverage and limits and is a subcontractor of the CONTRACTOR and not the OWNER. It is the responsibility of the CONTRACTOR to update Certificates of Insurance during the term of the contract.

- General Liability: \$1,000,000 per occurrence; \$2,000,000 aggregate;
- Motor Vehicle Liability : \$1,000,000 Combined Single Limit Automobile Liability;

**\*Coverage must include all owned, non-owned and hired vehicles.**

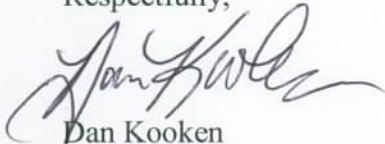
- Workers' Compensation Coverage in compliance with the State of New Hampshire statutes, \$100,000/\$500,000/\$100,000.

**General and Motor Vehicle Liability policies must name the City of Nashua as an additional insured**

The certificates and endorsements for each insurance policy must be signed by a person authorized by the insurer and who is licensed by the State of New Hampshire.

Pursuant to NRO 5-78(F), the purchasing manager shall not solicit a bid from a contractor who is in default on the payment of taxes, licenses or other monies due the city. Therefore, this bid request is void as to anyone who is in default on said payments.

Respectfully,



Dan Kookan  
City of Nashua Purchasing Manager  
KookanD@Nashuanh.gov